

Positive Steps

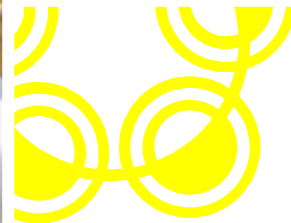
H o u m a / T h i b o d a u x — R e g i o n 4

Spring 2012

April, May, June

Look inside to find...

- ◆ QRS Required Sessions
- ◆ Director Training
- ◆ Helpful Information
- ◆ Professional Opportunities



**AGENDA
FOR
CHILDREN**

A VOICE FOR LOUISIANA'S CHILDREN

www.agendaforchildren.org

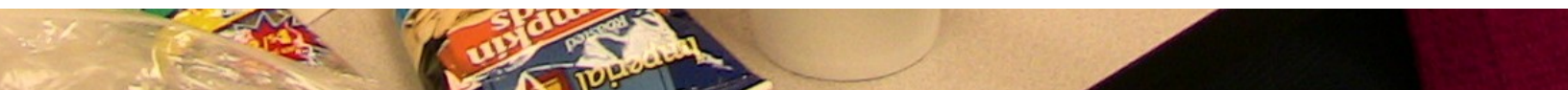
1340 West Tunnel Blvd, Suite 550, Houma, LA 70360

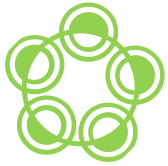
Phone: (985) 446-8330 | Toll Free: 1-800-577-8052

 **Department of
Children &
Family Services**
Building a Stronger Louisiana



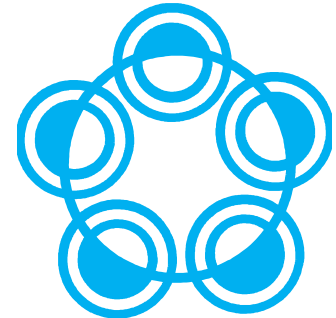
**Agenda for Children
Spring 2012 Catalog**





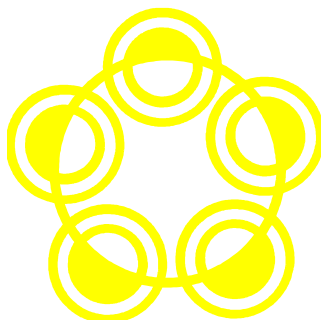
Positive Steps

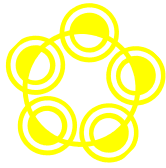
H o u m a / T h i b o d a u x - R e g i o n 4



Helpful Resources

Agenda for Children	(985) 446-8330
Louisiana Pathways	1-800-245-8925
LA Quality Rating System	www.qrslouisiana.org
Provider Directory (DCFS)	1-888-LAHELPU
LA TOTS Helpline	1-888-281-0326
NCCA- NAC Credential Training	1-800-543-7161
CDA Council	www.cdacouncil.org
Small Business Development Center	(985) 449-7092
Early Steps	(985) 447-6550
ECSS - Early Childhood Support and Services	(985) 876-8882





Introduction to Quality Start

This Introduction provides an overview of Quality Start, Louisiana's Quality Rating System. Participants will be given an introduction to the component guidelines for Staff Qualifications, Program, and Community/Family Involvement and begin mapping plans for improvement. **Note: This is not a required course for your stars.**

Date: Saturday, May 12, 2012

Time: 9 am—12:15 pm

CDA Area: Program Management

Location: Agenda for Children (Houma)

DEADLINES

Remember that your star rating on
July 1, 2012 determines your
School Readiness Tax Credit rate



CDA Morsels

Bite-size Portions of CDA Training

Region 4

Why CDA Morsels

There are four CDA Morsel Series, each providing 12 hours of those required CDA function areas that are less frequently selected for general Saturday trainings, in our catalog. If you are considering a CDA credential, this is a great way to start, or finish, as the case may be.

As an added bonus to the series, each series offers 3 hours of trainings in one of the writing components necessary to obtain your CDA credential.

That's a total of 15 hours toward your CDA, for each morsel!

LOOK FOR ALL FOUR!

your partner
for success

CONTACT **POSITIVE STEPS:**
1340 West Tunnel Blvd. Suite 550
Houma, LA 70360
(985) 446-8330 (800) 577-8052
(985) 446-8255 fax
www.agendaforchildren.org

Professionalism

This series gives participants training in ethical practices, work force issues, professional associations and other issues that help to maintain a commitment to professionalism, along with the CDA component, Competency Statements.

LOCATION: Pleasant Beginnings (Houma)

DATE: See below

TIME: 9:00 A.M.—12:15 P.M & 1:00 PM-4:15 PM

COST: \$50 for the series

Note: Must register for and attend the entire series. Certificates awarded at the last session.

- Child Care as a Career (May 12, 2012)
- Ethical Conduct in Child Care (May 12, 2012)
- Responding to Challenging Situations (May 19, 2012)
- Stress Management (May 19, 2012)
- Competency Statement Development (June 2, 2012) 9-12:15 PM



Agenda for Children

Registration Policies

Pre-Registration Required

ADVANCE MAIL REGISTRATION

IS REQUIRED. This allows our trainers to properly prepare for each session. No "walk-ins" will be accepted on site. To guarantee a space, we must receive your completed registration form and payment prior to the workshop. **Faxed and emailed registrations will not be accepted.** Please fill out the registration form COMPLETELY AND LEGIBLY, including a contact number for each participant.

How much do the classes cost?

- ◆ Most 3-hour workshops are \$10.
- ◆ CPR & Pediatric First Aid are \$25 each, unless otherwise indicated.
- ◆ FCC Orientation is \$20.
- ◆ SO You Want to Start a Child Care Center is \$50.
- ◆ Participants employed by Class B child care centers must pay \$65 per three hour session, \$80 for First Aid and CPR.

How do I pay?

Make checks and money orders payable to POSITIVE STEPS. Send registration form and check or money order to:

Positive Steps

1340 West Tunnel Blvd., Suite 550
Houma, LA 70360

Registration Policies

Time of Sessions: Workshops are offered on Saturdays and weekdays at various times. Arrive early.

Certificates are pre-printed with the participants names and appropriate training hours based on the session. Late arrivals and early departures will result in a reduction of hours or being refused entry into the session.

Registration begins 15 minutes prior to the session. NO ONE is allowed in the session after the 15 minute grace period. Prepare site directions in advance!

Cancellations: Cancellations must be made at least 5 days prior to the session for a credit to be issued for another workshop. Positive Steps will not issue credits to participants who did not attend the session. However, substitution of a non-registered participant can be granted for workshops with prior notice.

Cancelled Workshops: In the event that a scheduled workshop is cancelled due to unforeseen circumstances, registered participants for the session will be notified by telephone. Please be sure to provide an up-to-date phone number on your registration. Participants will have the options to enroll in another session.

Child Care Policy: We are committed to children, but they are not allowed at the workshop sessions.

Questions? If you have any registration questions, call 985-446-8330 (Tuesday-Friday 9:00 AM-5:00 PM) or email dbrown@agendaforchildren.org



**CHILD CARE
RESOURCES**

A Community Resource & Referral Service of Agenda For Children

POSITIVE STEPS WORKSHOP REGISTRATION FORM

Name of Child Care Program: _____ Class: A B Family CC Provider

Center Address: _____ City _____ Zip _____

Phone of Program: _____ Contact Person: _____

Fax of Program: _____ Email Address: _____

POSITIVE STEPS WILL NOT BE ABLE TO REGISTER PARTICIPANTS UNLESS ALL FIELDS ARE COMPLETED.

First Name: _____ Middle Initial: _____ Last Name: _____

DOB: ____ - ____ - ____ Last 5 of SSN: _____ Home/Cell Number: _____

HOME Address: _____ City: _____ Zip: _____ Parish: _____

Email Address: _____ Position held: _____

WORKSHOP TOPIC	LOCATION	DATE	TIME	COST

First Name: _____ Middle Initial: _____ Last Name: _____

DOB: ____ - ____ - ____ Last 5 of SSN: _____ Home/Cell Number: _____

HOME Address: _____ City: _____ Zip: _____ Parish: _____

Email Address: _____ Position held: _____

WORKSHOP TOPIC	LOCATION	DATE	TIME	COST

FOR REGISTRATION QUESTIONS PLEASE CONTACT POSITIVE STEPS IN YOUR REGION:

NEW ORLEANS REGION I:

NORTHSHORE REGION III:

HOUMA/THIBODAUX REGION IV:

Email: mmckinnie@agendaforchildren.org

Email: mlbrown@agendaforchildren.org

Email: dbrown@agendaforchildren.org

Call: Miss McKinnie at (504) 586-8509

Call: Misty Brown at (985) 624-2950

Call: DeNeil Brown at (985) 446-8330



Positive Steps

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R e g i o n 4

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New Orleans, LA
Permit No. 955

**1340 West Tunnel Blvd.
Suite 550
Houma, LA 70360**



8300 Earhart Blvd., Ste. 201
New Orleans, LA 70118

Please report any comments, **compliments**
or complaints that you may have to the
Louisiana Department of Children and Family
Services, Child Development
and Early Learning Section:
P.O. Box 94065, Baton Rouge, LA 70821,
Phone number 225-342-0694

We've moved our
New Orleans Office!

Now, we're even more accessible, with an elevator
to take you to our 2nd floor offices and training
space.

Monday—Friday
9 am to 5 pm
Extended hours by
appointment



This public document is published at a total cost of \$1,845.00. 1,025 copies of this public document were published in this first printing at a cost of \$1.80 each. This document was published by Agenda for Children's Child Care Resources and Referral Agency to inform providers of trainings located in regions 1, 3 and 4 that are under authority of the Department of Children and Family Services. This material was printed in accordance with standards for printing established in R.S. 43:31. Printing of this material was purchased in accordance with the provisions of Title 43 of the Louisiana Revised Statutes.