



**New Orleans Early Education Network (NOEEN) Steering Committee
8300 Earhart Blvd. New Orleans, LA 70118
Meeting Minutes for October 12th, 2022**

Committee Members in Attendance: Keith Liederman, Kristi Givens, Rebecca Latham, Kate Mehok, Jen Roberts, Maria Blanco, Thelma French

Committee Members Absent: Derrick Toups (Courtney Rogers Proxy)

Community Members in Attendance: Wesley Taylor

I. GENERAL ASSEMBLY

a. CALL TO ORDER & ROLL CALL

- i. At 11:36 AM K. Liederman called the meeting to order.
- ii. Roll call taken
- iii. On the motion of K. Mehok, seconded by J. Roberts, the Committee approved the minutes from 9/15/22.

II. COORDINATED ENROLLMENT AND INFORMATION CAMPAIGN UPDATES

- a. R. Latham provided updates including data related to open seats by age level requested at the September meeting.
 - i. Families report that with the 4 year old age group, parents felt more comfortable continuing covid routines and keeping children at home until Kindergarten.
 - ii. Presented updates by funding source and age group. Noting the highest numbers of available seats in 3 and 4 year old groups.
 - iii. Addition of PK4 tuition as funding source for comparison and total active seats.
 - iv. J. Roberts commented that this data confirmed last meeting's speculation of the areas of highest available seats.
 - v. Collaborating with LDE to analyze waitlists and improve placement rates.
- b. NOLA PS is working to secure partners for materials creation to increase interest and public awareness.

III. COORDINATED FUNDING UPDATES

- a. Wesley Taylor provided updates on the coordinated funding request process and enrollment process.
 - i. Application launched on October 3rd with programs currently submitting applications. 10 applications completed to date.
 - ii. R. Latham clarified that evaluation teams will score applications. Consideration for conflicts based on funding.
 - iii. M. Blanco asked for clarification on which funding stream are included in this process.

- iv. T. French that City Seats do not go to BESE for approval, but decided locally. R. Latham reiterated the process for approval.
- v. Review of improvements made to the applications to address accessibility and provide stronger supporting data. Must be finished in one sitting.
- vi. K. Mehok asked if a copy of the application is available for review prior to starting the application. C. Boley clarified available resources for application completion.
- vii. T. French asked if we are including a question to address special needs. C. Boley responded that centers can provide more specific examples about what services are available.
- viii. J. Roberts asked if interview questions or site visits take special needs into consideration.
- ix. K. Mehok asked if any committee members saw the application prior to completion. R. Latham explained the makeup of a working group that collaborated prior to the launch. Revisions to the bylaws were made to expand relevant stakeholder involvement. With bylaws revisions, the new CFR subcommittee will be responsible.
- x. NCAP application will launch in February and offer in person orientation for families. K. Mehok asked clarifying questions about opening for early childhood overlap with K-12 closing.
- xi. T. French asked if CFR for new providers? R. Latham responded that any program seeking publicly funded seats must complete the application.
- xii. T. French recommended that we use existing networks to support engagement in the process. Additionally, T. French would like to support the Spring effort for enrollment, specifically calling on neighborhood based centers.

IV. COORDINATED OBSERVATIONS & SUPPORT UPDATES

- a. Kiara Oyola gave updates on coordinated observations with CLASS.
 - i. As of October 3rd, 120 observations were completed.
 - ii. Anticipated completion of observations by December 15th.

V. OTHER NOEEN PROGRAM UPDATES

- a. Allison Cohen gave an update on general NOEEN programming
- b. M. Blanco asked for clarification on changes in TS GOLD oversight.
- c. C. Boley reported that more specific percentages must be met by sites and included performance improvement planning to meet checkpoint expectations. Overview provided during directors meetings, TS GOLD webinars made available. Reinforced related resources with specialists.
- d. C. Boley clarified checkpoint deadlines waived in fall of 2021, and 90% completion rates for Spring 2022.

- e. T. French asked if she is able to be copied as a point of contact for accountability for all centers in her network.

VI. CAPACITY BUILDING UPDATES

- a. J. Roberts gave updates on field capacity building including the areas of workforce, program expansion, enrollment, wraparounds, and accountability.

VII. SUBCOMMITTEE REPORTS

a. Interim Executive Subcommittee [J. Roberts]

- i. J. Roberts completed a review of composition of interim executive subcommittee
- ii. Review and recommend candidates for steering, review attendance of members.
- iii. K. Liederman clarified expectation that open meetings law is adhered to; absence must be communicated in advance of steering committee meeting with proxy identified in stead
- iv. K. Liederman emphasized the importance of attendance to ensure a quorum is present for voting purposes.
- v. T. French asked if a proxy is able to vote and not just count in quorum and requested confirmation of this stipulation.

b. Coordinated Enrollment & Funding Request Subcommittees [K. Liederman]

- i. K. Liederman reviewed the subcommittee composition and related tasks.

c. Family Engagement Subcommittee [K. Liederman]

- i. K. Liederman reviewed the subcommittee composition and related tasks.
- ii. K. Meehok asked if this committee composition must include so many stakeholders. J. Roberts recommended that we review the official composition to determine required participation.

VIII. WORKING GROUP REPORTS

a. Advocacy Working Group [K. Liederman]

- i. Dissolved

b. Strategic Planning Working Group [K. Liederman]

- i. Reviewed composition and tasks.

IX. SPECIAL PRESENTATIONS & OTHER ANNOUNCEMENTS [J. Roberts]

a. Action Item: Entity Confirmation of Current Steering Committee Members

- i. Review of current committee composition.
- ii. J. Roberts noted K. Givens: City Seats
- iii. On the motion of T. French, seconded by K. Meehok ,the Committee approved the motion for entity confirmation.

**b. Action Item:
Nominees**

- i. J. Roberts opened for discussion on the NOLA-PS nomination of Dr. Fulmore.
 1. On the motion of M. Blanco, seconded by K. Liederman , the Committee approved the motion to confirm Dr. Fulmore passed.
 - ii. J. Roberts opened for discussion and public comment on the Child Care Resource and Referral Agency nomination of Anna Williamson.
 1. On the motion of K. Givens, seconded by M. Blanco, the Committee approved the motion to confirm Anna Williamson passed.
 - iii. J. Roberts opened for discussion and public comment on the Louisiana Department of Health Early Steps System Point of Entry nomination of Holly Bell.
 1. On the motion of K. Liederman, seconded by K. Givens, the motion to confirm Holly Bell passed.
 - iv. J. Roberts opened for discussion and public comment on the NOLA-PS Exceptional Children Services (Child Find) nomination of Dr. Shayla Guidry.
 1. On the motion of T. French, seconded by M. Blanco, the motion to confirm Dr. Guidry passed.
 - v. J. Roberts opened for discussion and public comment on the B-3 nomination of Rochelle Wilcox.
 1. On the motion of K. Givens, seconded by T. French, the motion to confirm Rochelle Wilcox passed.
 - vi. J. Roberts opened for discussion and public comment on the Early Care & Education Parent/Caregiver (At Large) nomination of Dr. Maureen Nicol.
 1. On the motion of K. Givens, seconded by T. French, the motion to confirm Dr. Nicol passed.
 - vii. J. Roberts opened for discussion and public comment on the Family Child Care Providers (At Large) nomination of Melanie Richardson
 1. On the motion of T. French, seconded by K. Givens, the motion to confirm Melanie Richardson passed.
- X. ADJOURNMENT:** On the motion of T. French, seconded by K. Mehok, the meeting adjourned at 12:37 PM.