NEW ORLEANS EARLY EDUCATION NETWORK (NOEEN) STEERING COMMITTEE MEETING

October 12, 2022

NOEEN | NEW ORLEANS EARLY EDUCATION NETWORK

General Assembly

- **Action Item:** Approval of Agenda - K. Liederman
- **Action Item:** Adoption of Previous Minutes - K. Liederman

AGENDA

- Coordinated Enrollment Updates - J. Moorehead
- Coordinated Funding Request Updates - W. Taylor
- Coordinated Observation Updates - K. Oyola
- Other NOEEN Program Updates - A. Cohen
- Capacity Building Updates - J. Roberts

AGENDA

- Subcommittee Reports
  - Interim Executive Subcommittee - K. Leiderman, J. Roberts
  - Coordinated Enrollment & Coordinated Funding Request Subcommittee
  - Family Engagement Subcommittee
  - Membership
    - **Action Item**: Entity Confirmation of Current Steering Committee Members
    - **Action Item**: New Steering Committee Nominees
- Working Group Reports
  - Advocacy Working Group
  - Strategic Planning Working Group
- Adjournment

ACTION ITEM: APPROVAL OF AGENDA

- Discussion
- Public Comment
- Vote
  - Motion is to approve the agenda for the October 12 meeting.

ACTION ITEM: ADOPTION OF PREVIOUS MINUTES

- Discussion
- Public Comment
- Vote
  - Motion is to adopt the minutes from the September 15 meeting.

COORDINATED ENROLLMENT

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COORDINATED ENROLLMENT UPDATES

Based on the Steering Committee's feedback from our meeting last month, NOLA-PS updated enrollment data. We provided EHS/HS contacts with Salesforce enrollment data to review and verify ahead of the meeting today.

The data that follows is also broken down by funding source and age to show how many seats we have in the enrollment system and how many are currently available. Seats that are available are located in centers or schools that do not currently have anyone on a waitlist for these seats or enrollment is paused on seats due to staffing shortages.

COORDINATED ENROLLMENT UPDATES

Seats that are available are located in centers or schools that

- Do not currently have anyone on a waitlist for these seats;
- Need to pause enrollment due to staffing shortages;
- Families indicating they are continuing with home education routines that were established as a response to COVID school interruption because they are concerned about continued interruption to schooling due to quarantines, COVID uncertainties and staff COVID illness or shortages leading to intermittent closures;
- Low demand for centers or schools where theses available, excess seats are located; and
- Enrollment is lower across the country and has not yet ‘rebounded’ from COVID.

COORDINATED ENROLLMENT UPDATES

Funding Source	Total Allocation	Infant		1Yr		2Yr		3Yr		PK4	
		Total Seats	Available Seats	Total Seats	Available Seats	Total Seats	Available Seats	Total Seats	Available Seats	Total Seats	Available Seats
LA4	1,492									1,492	163
NSECD	378							1	0	378	68
B3	347	51	4	90	1	92	1	114	0		
City Seats	400	40	0	86	0	126	0	148	0		
EHS	739	78	0	272	9	389	21				
HS	1,474							779	120	695	197
Pk4 Tuition	172							10	0	162	10
Totals	5,002	169	4	448	10	607	22	1,052	120	2,727	438
Ttl Active	4409	165		438		585		932		2,289	

COORDINATED ENROLLMENT CAMPAIGN

NOLA-PS is planning the early childhood enrollment campaign with our internal communications team. We are working on securing proposals for a campaign consultant to help design and launch the enrollment campaign.

The campaign will launch about two weeks before the Early Childhood application becomes available in February.

If you are interested in partners with us on promotional materials and volunteering your center for photos, videos, or commercial shoots please reach out to jmoorehead@nolapublicschools.com.

COORDINATED FUNDING REQUEST

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23-24 COORDINATED FUNDING REQUEST (CFR) PROCESS OVERVIEW

NOEEN annually facilitates a Coordinated Funding Request (CFR) process that provides early learning centers an opportunity to request publicly funded seats. Programs' requests are evaluated, and recommendations are voted on by the NOEEN Steering.

The goal of NOEEN's CFR is to ensure that the limited number of publicly-funded early childhood seats are allocated to those programs that are:

1. Meeting Families' Needs
2. High Quality
3. High Demand by Families

CFR TIMELINE AND PROCESS UPDATES

Announce Process (10/3/2022)

Programs submit applications (by 10/28) + interview and/or site visit (Oct./Nov.)

Subcommittee scores applications and proposes allocation recommendations (Dec.)

NOEEN Steering Committee approves allocation recommendations (LA4, NSECD, B-3) for Super App; NOEEN Steering Committee approves final allocations for City Seats (Jan.)

LDE determines final allocations (LA4, NSECD, B-3) sent for to BESE (Feb./March)

BESE approves final allocations (LA4, NSECD, B-3) in April

CFR APPLICATION UPDATES

The CFR application launched October 3, 2022. This year's evaluation rubric and application were updated to:

- Unify requests for all funding sources in to one application submission for programs
- Improve the applicants' experience by utilizing a new application platform, Alchemer
- Streamline the application experience to include applicable information based on applicant's seat requests
- Allow for specific seat requests by age and funding sources can be requested in the new application design
- Include basic assurances to ensure every site is willing to meet the base-level requirements
- Utilize various response formats to allow for more accurate, thorough responses
- Allow applicants to strengthen responses by uploading artifacts (flyers for parent events, translated materials for families of English Language Learners, handbooks etc.)
- Include additional questions that provides applicants the opportunity give more supporting information (Ex. how might your request change over time, plans to recruit and retain credentialed staff)

TIMELINE FOR RECOMMENDATIONS TO NOEEN COMMITTEE

- October
  - 10/03 = Unified CFR Application Launch
  - 10/11 = CFR Application Office Hours
  - 10/17 = Evaluation Team Convening
  - 10/28 = CFR Application Close
- November + December
  - Application Review, Interviews, Site Visits, Evaluation Team Scoring
- January
  - Recommendations Proposed to NOEEN Steering Committee
- February
  - NOEEN approved recommendations added to the NOLA-PS Common Application for families to choose for enrollment for the 2023-2024 SY

EARLY CHILDHOOD NOLA-PS COMMON APPLICATION PROCESS (NCAP)

The Early Childhood common application will open in February. Moving the EC application timeline from early November to February allows all programs recommended for publicly funded seats to be available to families during the time the NCAP is open.

NOEEN is also working on redesigning the NCAP for our early childhood families. This NEW application platform and experience will launch with early childhood enrollment in February 2023. NOLA-PS will be holding family engagement sessions on the redesign, creating informational videos for families, and offering in-person application orientations for families.

COORDINATED OBSERVATION UPDATES

COORDINATED OBSERVATION UPDATES

- NOEEN Protocol & Plan submitted to LDOE Sept. 30
  - Observations are in person.
  - FCC Observation Guidance: NOEEN will follow LDOE guidelines and community informed best practices.
- CLASS® Observation Overview
  - 120 observations completed as of October 3rd
  - A total of 593 classrooms before October 1st.
  - By December 15th, 100% of fall CLASS® observations are completed and results entered in the CLASS® online system.

NOEEN PROGRAM UPDATES

- Preliminary Performance Profile Results
- TS GOLD
  - Changes to oversight for monitoring by LDOE
  - Hosting office hours in advance of checkpoints, working with specialists
- Child Count
  - Launched, Due by Oct. 10 and data will be available by November
  - January more in depth

OTHER UPDATES

CAPACITY BUILDING UPDATES

- Workforce
  - **Updates**: Task Force on track for 12/31 recommendations: pilots to follow; presented at ECCE Commission
  - **Next Steps/Exploring**: media, apprenticeships, pathways, middle management
- Expansion
  - **Updates**: launched CFR, finalized CSBAE, received facility recommendations
  - **Next Steps/Exploring**: RFA for facilities, community engagement
- Enrollment
  - **Updates**: redesign in process, communication campaign in the works
  - **Next Steps/Exploring**: National Workgroups
- Wraparounds
  - **Update**: LASARD partnership, community engagement
  - **Next Steps/Exploring**: RFA/contractor selection
- Accountability
  - **Update**: NOEEN Steering Committee membership and officers, B-3 hiring, NOEEN strategic plan
  - **Next Steps/Exploring**: community engagement, increase communication plan, NOEEN website

SUBCOMMITTEE REPORTS

Interim Executive Subcommittee - J. Roberts

- Composition
  - Chair - K. Liederman
  - Vice Chair - Vacant
  - Past Chair - Vacant
  - NOEEN Board of Directors - J. Roberts
  - Lead Agency - R. Latham
  - Ready Start Network - D. Toups

SUBCOMMITTEE REPORTS

Interim Executive Subcommittee - J. Roberts

- Tasks
  - furnish an annual funding and strategy plan to the NOEEN Board of Directors outlining past fiscal year budget expenditures, future fiscal year projections, and annual strategy updates
  - review and propose updates to the bylaws of the NOEEN Steering Committee
  - identify and recommend qualified candidates for appointment to the Steering Committee
  - annually review the performance of all current Steering Committee members and make recommendations to the Steering Committee for renewal or conclusion of each Steering Committee member's appointment

SUBCOMMITTEE REPORTS

Interim Executive Subcommittee - K. Liederman

- Steering Committee Member Expectations
  - Steering Committee meetings will take place in person to comply with Louisiana Open Meetings Law.
  - If for some reason, you are unavailable to attend a meeting, please communicate your absence to the NOEEN Executive Subcommittee in advance of the Steering Committee meeting and plan to send a proxy in your stead.
  - Your presence at Steering Committee meetings counts toward quorum, without which, the Steering Committee cannot consider and vote to take action on official business.
  - Note that proxies can represent your voice and participate in discussion but cannot vote.

SUBCOMMITTEE REPORTS

Interim Executive Subcommittee - K. Liederman

- Steering Committee Meet and Greet + New Member Orientation
  - **Wednesday, November 9**
  - 10-11 a.m. Orientation
  - 11-11:30 a.m. Meet & Greet Lunch
  - 11:30 a.m. to 1:30 p.m. Steering Committee Meeting

SUBCOMMITTEE REPORTS

Coordinated Enrollment & Coordinated Funding Request Subcommittee -K. Liederman

- Composition
  - Lead Agency or Designee - R. Latham
  - At Least Three (3) Other Steering Committee Members
    - Joy Mitchell
    - Kate Mehok
    - Thelma French
- Chair to be identified at 11/9 meeting.

SUBCOMMITTEE REPORTS

Coordinated Enrollment & Coordinated Funding Request Subcommittee -K. Liederman

- Tasks
  - assist with NOEEN's fulfillment of Bulletin 140 (Louisiana Early Childhood Care and Education Network) by assisting the Lead Agency with the execution of coordinated enrollment and coordinated funding request activities

SUBCOMMITTEE REPORTS

Family Engagement Subcommittee -K. Liederman

- Composition
  - City of New Orleans Mayor's Office - E. Wolff
  - Early Care & Education Parent/Caregiver
    - Vacant
    - Vacant
  - Funding Stream
    - CCAP - J. Mitchell
    - LA4 - K. Mehok
    - NSECD - Vacant
    - Early Head Start - M. Blanco
    - Head Start - K. Liederman
    - B-3 - Vacant
    - City Seats - K. Givens
- Chair to be identified at 11/9 meeting.

SUBCOMMITTEE REPORTS

Family Engagement Subcommittee - K. Liederman

- Tasks
  - find meaningful ways to engage and represent the voices of the children and families served by publicly-funded early care and education programs in Orleans Parish
  - collect input from families on NOEEN-related activities at least once annually and report trends and relevant recommendations to the Steering Committee

WORKING GROUP REPORTS

Advocacy Working Group - K. Liederman

- Working group inactive.

WORKING GROUP REPORTS

Strategic Planning Working Group - K. Liederman

- NOEEN Strategic Planning Retreat
- 8 a.m. to 4 p.m.
- Wednesday, December 7
- 2nd Floor of Docville Farm at 5124 E. St Bernard Highway in Violet, LA
  - This is about a 30 minute drive from New Orleans.
- We will provide breakfast, lunch, snacks, and beverages throughout the day.

SPECIAL PRESENTATIONS & OTHER ANNOUNCEMENTS

Action Item: Vote - Entity Confirmation of Current Steering Committee Members

CURRENT MEMBER	ENTITY REPRESENTED
Jen Roberts	NOEEN Board of Directors
-	New Orleans City Council
Emily Wolff	City of New Orleans Mayor's Office
-	NOLA Public Schools (NOLA-PS)
-	Orleans Parish Child Care Resource & Referral Agency
Rebecca Latham	Orleans Parish Lead Agency, *ex officio, non voting*
Derrick Toups	Orleans Parish Ready Start Network, *ex officio, non voting*
-	Louisiana Department of Health Early Steps System Point of Entry
-	NOLA Public Schools (NOLA-PS) Exceptional Children Services (Child Find)
Joy Mitchell	Child Care Assistance Program (CCAP)
Kate Mehok	Cecil J. Picard LA 4 Early Childhood Program (LA4)
-	Nonpublic School Early Childhood Development Program (NSECD)
Maria Blanco	Early Head Start
Dr. Keith Liederman	Head Start
Kristi Givens	City Seats
-	B-3
Thelma French	Early Care & Education Community (At Large)
-	Early Care & Education Parent/Caregiver (At Large)
-	Early Care & Education Parent/Caregiver (At Large)
-	Family Child Care Providers (At Large)

ACTION ITEM: ENTITY CONFIRMATION OF CURRENT STEERING COMMITTEE MEMBERS

- Discussion
- Public Comment
- Vote
    - Motion is to approve the entities represented by current members of the NOEEN Steering Committee as outlined in the agenda item attachment.

NOMINATION OF NEW MEMBERS TO STEERING COMMITTEE

NOLA PUBLIC SCHOOLS (NOLA-PS) NOMINATION

- **Dr. Fateama Fulmore**
- **Deputy Superintendent, NOLA Public Schools**

- Hired as Deputy Superintendent under Dr. Avis Williams
- Previously served in senior leadership roles in K-12 administration/central office in various states across the country
- Former school principal

ACTION ITEM: NEW STEERING COMMITTEE MEMBER NOMINATION

- Discussion
- Public Comment
- Vote
  - Motion is to approve the nomination of **Dr. Fateama Fulmore** to the **NOLA Public Schools (NOLA-PS)** seat on the NOEEN Steering Committee.

CHILD CARE RESOURCE & REFERRAL AGENCY NOMINATION

- **Anna Williamson**
- **Chief Program Officer, Agenda for Children**

Anna has 15 years of experience working in education and education reform. Most recently, Anna was a school administrator and Assessment Coordinator at a large early childhood program in Houston, Texas. Anna previously lived in Washington, DC and was the Associate Director, Stewardship and Engagement at The CityBridge Foundation, a private family foundation that marshaled intellectual, financial, and social capital to help build a high performing public education system in the District of Columbia. In this role, she educated and engaged business leaders, philanthropists and community members in the District of Columbia's education reform efforts. Prior to The Foundation, Anna was Director, Community Development at the national nonprofit First Book, liaising between schools and nonprofits and First Book's corporate and government partners. Anna completed her M.A. in Early Childhood Special Education and Human Development at The George Washington University in 2013, and currently serves on Mayor Cantrell's Re-Opening New Orleans COVID-19 Community Services Working Group, and is a Pritzker Fellow representing Agenda for Children's work in early childhood education research, policy and practice.

ACTION ITEM: NEW STEERING COMMITTEE MEMBER NOMINATION

- Discussion
- Public Comment
- Vote
  - Motion is to approve the nomination of **Anna Williamson** to the **Child Care Resource & Referral Agency** seat on the NOEEN Steering Committee.

LOUISIANA DEPARTMENT OF HEALTH EARLY STEPS SYSTEM POINT OF ENTRY NOMINATION

- **Dr. Holly Bell, PhD**
- **Director of Children's Services, Easter Seals of Louisiana**

- Has served as Director for over six years and also serves as Professor of Practice at Tulane's Education program
- Prior roles at LEH, Tulane University, LSU
- Graduate Degrees from LSU (PhD, Human Ecology) and Arizona State (M.Ed. Elementary Education Instruction and Curriculum)

ACTION ITEM: NEW STEERING COMMITTEE MEMBER NOMINATION

- Discussion
- Public Comment
- Vote
  - Motion is to approve the nomination of **Name** to the **Louisiana Department of Health Early Steps System Point of Entry** seat on the NOEEN Steering Committee.

NOLA-PS EXCEPTIONAL CHILDREN SERVICES (CHILD FIND) NOMINATION

- **Dr. Shayla Guidry Hilaire**
- **Chief Student and School Support Officer, NOLA Public Schools**

Dr. Shayla Guidry Hilaire is the Chief Student and School Support Officer for NOLA Public Schools, and oversees programs that provide a range of supports for individuals with disabilities and their families and advises on statewide policy. Before joining NOLA Public Schools, Dr. Hilaire served as Chief of Innovation in St. Helena Parish, and a high school teacher. Dr. Hilaire obtained a BS in Secondary Education and a MS in Special Education from McNeese State University. She also received a specialist degree in Educational Technology and Leadership from Northwestern State University and a doctorate in Educational Leadership from Southeastern Louisiana University.

ACTION ITEM: NEW STEERING COMMITTEE MEMBER NOMINATION

- Discussion
- Public Comment
- Vote
    - Motion is to approve the nomination of **Dr. Shayla Guidry Hilaire** to the **NOLA-PS Exceptional Children Services (Child Find)** seat on the NOEEN Steering Committee.

B-3 NOMINATION

- **Rochelle Wilcox**
- **Executive Director, Wilcox Academy of Early Learning**

Rochelle Wilcox has been an early childhood education professional for over 19 years. Her advocacy for early learning started in the classroom as a teacher and led her to her current position as the CEO/Executive Director of the Wilcox's Academy Early Learning Center, Wilcox's Academy Too and Wilcox Academy Central City. She comes super-charged with an educational background including an Associates of Arts Degree in Early Childhood Education and a Bachelors degree in Interdisciplinary Studies with a focus on Education in Urban Society. Rochelle is currently pursuing her M.Ed. Curriculum and Instruction: Urban Education. She was the first early learning center provider to sit on the Board of Agenda for Children, she currently sits on the steering committee of the New Orleans Grade level reading campaign. She is an overall Advocate for Early Childhood education and Early Learning center providers. But her highest honor is being a wife and a mother to 3 sons.

ACTION ITEM: NEW STEERING COMMITTEE MEMBER NOMINATION

- Discussion
- Public Comment
- Vote
  - Motion is to approve the nomination of **Rochelle Wilcox** to the **B-3** seat on the NOEEN Steering Committee.

EARLY CARE & EDUCATION PARENT/CAREGIVER (AT LARGE) NOMINATION

- **Dr. Maureen Nicol**
- **Parent**

Dr. Maureen Nicol is a doctoral graduate of Teachers College, Columbia University, a mother and has taught early childhood education for over eight years. Maureen is passionate about families and children having access to quality early childhood education and playful learning.

ACTION ITEM: NEW STEERING COMMITTEE MEMBER NOMINATION

- Discussion
- Public Comment
- Vote
  - Motion is to approve the nomination of **Dr. Maureen Nicol** to the **Early Care & Education Parent/Caregiver (At Large)** seat on the NOEEN Steering Committee.

FAMILY CHILD CARE PROVIDERS (AT LARGE) NOMINATION

- **Melanie Richardson**
- **Co-Founder/Executive Director/Director of Parent Learning, TrainingGrounds**

Melanie Richardson is a native New Orleanian who has been working in the fields of mental health and education for over 20 years. She received her undergraduate degree from the University of Notre Dame, her Masters in Social Work from the University of Pennsylvania, and a Specialist in Community College Teaching from Arkansas State University. Melanie is committed to educating families and professionals and removing institutional disincentives, impediments, and other barriers in order to increase the academic success of minority and low-income students.

ACTION ITEM: NEW STEERING COMMITTEE MEMBER NOMINATION

- Discussion
- Public Comment
- Vote
  - Motion is to approve the nomination of **Melanie Richardson** to the **Family Child Care Providers (At Large)** seat on the NOEEN Steering Committee.

PENDING REQUESTS / VACANCIES

- New Orleans City Council - request pending
- NSECD - request pending
- Caregiver, At Large - request pending
- Vice Chair – Nominations open and due diligence

HOUSEKEEPING AND NEXT STEPS

Our next meeting is **November 9, 2022.** This meeting will be held at the Orleans Parish School Board Building.

- ~~August 24, 2022~~
- ~~September 15, 2022~~
- ~~October 12, 2022~~
- November 9, 2022
- January 18, 2023
- March 8, 2023
- May 10, 2023

No meetings:
December
February
April

Recess:
June - August

ADJOURNMENT