

**New Orleans Early Education Network (NOEEN) Steering Committee  
Meeting Minutes for November 9th, 2022  
NOLA-PS Central Office Board Room (Suite 1050), 2401 Westbend Parkway**

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**Committee Members in Attendance:** Keith Liederman, Jen Roberts, Maria Blanco, Kristi Givens, Dr. Fateama Fulmore, Anna Williamson, Rebecca Latham, Derrick Toups, Dr. Shayla Guidry Hilaire, Joy Mitchell, Kate Mehok, Maria Blanco, Rochelle Wilcox

**Proxies in Attendance:** Sharon Gancarz-Davies (On Behalf of Melanie Richardson); Kylie O'Halloran (On Behalf of Dr. Holly Bell)

**Committee Members Absent:** Dr. Maureen Nicoll, Emily Wolff, Thelma French

**I. GENERAL ASSEMBLY**

**a. CALL TO ORDER & ROLL CALL**

- i. At 11:35 AM K. Liederman called the meeting to order.
- ii. Roll call taken
- iii. On the motion of K. Mehok, seconded by K. Givens, No public comment, the Committee approved the minutes from 10/12/22.

**II. COORDINATED ENROLLMENT AND INFORMATION CAMPAIGN UPDATES**

- a. Jestin Moorehead provided updates regarding the most recent rounds, placement, and additional seat allocation. current data for seat allocation by funding source, and enrollment campaigning.
  - i. J. Roberts provided a point of information regarding the funding for B-3 enrollment.
  - ii. Question regarding waitlisting and placement from proxy
  - iii. K. Mehok asked a question regarding vacancy compared to previous years. K. Liederman clarified that the data shows a change in enrollment from previous years. R. Wilcox asked a question regarding availability, verification, and available supporting data. R. Latham clarified placement questions can be answered by Head Start program leaders.
  - iv. R. Taylor provided public comment on funding and enrollment, EHS vs. HS enrollment, teacher shortage/planning to address the shortage
  - v. J. Roberts proposed collaboration between LA4 and EHS/HS; R. Wilcox and K. Mehok provided context on staffing related to certification requirements.

**III. COORDINATED FUNDING UPDATES**

- a. Wesley Taylor provided updates on the coordinated funding request process, number of applications received, site visits, evaluation teams. W. Taylor also presented a data overview based on current requests.

- i. K. Mehok provided feedback on site visits and suggested action items for the team to consider. K.Givens provided input on the feedback loop and the importance of delivering feedback to sites related to visits and a question about the frequency of funding requests. J. Roberts provided input on the frequency of requests.

**IV. COORDINATED OBSERVATIONS & SUPPORT UPDATES**

- a. Emily Madeira gave updates on coordinated observations with CLASS, current staffing, and observation completion timeline.
  - i. R. Wilcox provided feedback on the scheduling process.

**V. OTHER NOEEN PROGRAM UPDATES**

- a. Allison Cohen gave an update on general NOEEN programming related to TS GOLD Checkpoint completion and Child Count data.

**VI. READY START NETWORK UPDATES K. Jones**

- a. D. Toups provided an update about the work that is happening related to workforce development, recruitment and retention, pathways, enrollment campaign, workgroups, wraparound services (LASARD)
  - i. K. Mehok provided feedback on the organization of information shared and accessibility.
- b. Kristyna Jones provided a report on Expanding and Supporting Early Care and Education Facilities for Orleans Parish
  - i. K. Meehok noted that the work required to expand facilities and working with local lenders is important to emphasize.
  - ii. K. Givens asked questions regarding requirements for funding.

**VII. EXECUTIVE SUBCOMMITTEE REPORT - K. Liederman**

- a. Action Item: Vice Chair Nomination
  - i. K. Liederman opened for discussion and public comment on the nomination. Thelma French has been solicited and is in agreement with her nomination for Vice Chair.
  - ii. On the motion of J.Roberts, seconded by M. Blanco, the motion to confirm Thelma French as Vice Chair was approved.
  - iii. Nominations for additional members requested by November 18th.

**VIII. Coordinated Enrollment & Coordinated Funding Request Subcommittee Report**

- a. R. Latham reported on updates to the deadlines for coordinated enrollment.

**IX. Family Engagement Subcommittee Report**

- a. D. Toups reported that nominations for parent representation are currently being accepted.

**X. Strategic Planning Working Group Report**

- a. D. Toups presented an overview on the progress towards the creation of a five-year strategic plan for the New Orleans Early Education Network (NOEEN). This plan will guide the development of NOEEN and the early childhood education system in Orleans Parish.

**XI. Membership Update**

- a. D. Toups presented the nomination of Vanessa J. Chavis as Nonpublic School Early Childhood Development Program (NSECD) representative.
- b. D. Toups opened for discussion on the NOLA-PS nomination of V. Chavis.
  - i. On the motion of J. Roberts seconded by K. Givens, the motion to confirm Vanessa Chavis passed.
- c. **Action Item:** New Steering Committee Member Nomination

**XII. ADJOURNMENT:** The meeting adjourned at 1:30 PM.