New Orleans Early Education Network (NOEEN) Steering Committee
Meeting Minutes for November 30th, 2022
NOLA-PS Central Office, Suite 1063, 2401 Westbend Parkway

Committee Members in Attendance: Dr. Fateama Fulmore, Rebecca Latham, Kate Mehok, Joy Mitchell Melanie Richardson, Derrick Toups, Rochelle Wilcox
Proxies in Attendance: Jonika Julian (On Behalf of Thelma French)
Committee Members Absent: None

I. **Call to Order** - R. Latham
   - **A.** At 1:15 p.m. R. Latham called the meeting to order.

II. **Roll Call** - R. Latham

III. **Draft Enrollment Plan** - R. Latham
   - A. R. Latham presented the draft enrollment plan to subcommittee members.
   - B. R. Latham solicited feedback from subcommittee members. NOLA-PS will solicit feedback from providers before creating a final draft.
     1. Feedback from subcommittee members included identification of high priority barriers to enrollment completion and attendance, including accessibility of enrollment information, transportation, verification, vital records (i.e. birth certificate), and housing instability.

IV. **Information Campaign** - R. Latham
   - A. R. Latham presented the draft plan to share information with parents and families to subcommittee members.
   - B. Feedback from subcommittee members included improved access to resources, visibility in community centers, accessible resources, and explicit communication about requirements.

V. **Document Eligibility Review Process & Screenings** - R. Latham
   - A. R. Latham presented options for the management of eligibility review process.
   - B. Feedback from subcommittee members included autonomy at site level and related barriers to expedited enrollment.

VI. **Adjournment** - R. Latham
   - A. The meeting adjourned at 3:05 p.m.