

Family Engagement Subcommittee Meeting

Agenda for Children, 8300 Earhart Blvd Suite #201 Board Room, New Orleans, LA 70118
April 19, 2023 | 11:30 a.m. - 12:30 p.m.

Subcommittee Members in Attendance: Asya Howlette (*Chair, Proxy Jack Shaevitz*), Vanessa Chavis, Sheraé Hunter, Joy Mitchell (*Proxy Kimberly Mitchell*), Derrick Toups, Stacey Barquet, Rochelle Wilcox

Committee Members Absent: Maria Blanco, Dr. Shayla Guidry Hilaire, Dr. Keith Liederman, Kate Mehok, Dr. Maureen Nicol, Anna Williamson

- I. **Call to Order** - At 11:37 a.m. J. Shaevitz called the meeting to order.
- II. **Roll Call** - There was not a quorum present.
- III. **Review Draft Recommendations**
 - A. The Subcommittee must present their family engagement plan to the Steering Committee by May 10. The Spring 2023 goal is to create the family engagement plan. The Fall 2023 goal is to implement the family engagement plan and seek input from families, sharing back with the Steering Committee as needed.
 - B. Proposed Structure of Family Engagement
 1. Proposed family engagement structure is a working group comprised of up to 15 family members who would meet throughout the year and be compensated for their involvement.
 2. Several questions were raised:
 - a) What is the composition, i.e. who will be on the working group?
 - b) What is the process for selection?
 - c) What will communication about structure and process look like?
 - d) What is the work of the group, i.e. what are their charge and objectives?
 - e) How will the group avoid redundancy with other existing parent groups (ex. Head Start Parent Council).
 - f) What will the meeting format and frequency be?
 - g) Will NOEEN create an MOU to outline expectations and reimbursement?
 3. Additional discussion:
 - a) Creating a Working Group seems to be the most efficient way to engage families over time.
 - b) There should be an application and nomination process for selection.
 - c) The Working Group should leverage the existing Subcommittee to establish leadership, preferable the two Family representatives.
 - d) There should be compensation for families who participate but not for the Steering Committee representatives since NOEEN bylaws prohibit members from receiving compensation for their work.

- e) The Working Group should align meetings with a standard calendar of events or NOEEN Steering Committee meetings.

IV. **Adjournment** - J. Shaevitz adjourned the meeting at 12:35 p.m.