

**New Orleans Early Education Network (NOEEN) Steering Committee
Meeting Minutes for May 10th, 2023
NOLA-PS Central Office Board Room (Suite 1050), 2401 Westbend Parkway**

Steering Committee Members in Attendance: Vanessa Chavis, Thelma French (Jonika Julian - Proxy), Dr. Fateama Fulmore, Dr. Shayla Guidry Hilaire, Asya Howlette, Rebecca Latham, Dr. Keith Liederman, Kate Mehok, Joy Mitchell (Kimberly Mitchell - Proxy), Melanie Richardson, Jen Roberts, Derrick Toups, Rochelle Wilcox, Anna Williamsom

Steering Committee Members Absent: Stacey Barquet, Maria Blanco, Sheraé Hunter, Dr. Maureen Nicol

GENERAL ASSEMBLY

- I. **Call to Order** - D. Toups
 - Meeting called to order at 11:30 a.m.
- II. **Roll Call** - D. Toups
- III. **Adoption of Previous Minutes** - D. Toups
 - **Action Item:** Adoption of Minutes from March 8 Coordinated Enrollment & Coordinated Funding Request Subcommittee Meeting, March 8 Steering Committee Meeting, March 14 Family Engagement Subcommittee Meeting, April 19 Family Engagement Subcommittee Meeting, and April 21 Coordinated Enrollment & Coordinated Funding Request Subcommittee Meeting
 - Due to a lack of quorum at the beginning of the meeting, this vote was taken at 1:25 p.m. On the motion of K. Liederman, seconded by A. Howlette, with no public comment, the Steering Committee approved the minutes from past meetings.
- IV. **Lead Agency Updates**
 - **General Lead Agency Updates** - Allison Cohen
 - Provided updates on NOEEN Office Hours and TS GOLD fall deadline and network supports.
 - **Coordinated Observation Updates** - Lorna Bell, Elizabeth Kief
 - Provided updates on coordinated observations to date and Fall 2022 and Spring 2023 CLASS scores.
 - General comments/questions:
 - a) Interest in identification of instructional highlights and method for sharing
 - b) Interest in performance broken down by funding source
 - **Coordinated Enrollment Updates** - Jestin Moorehead
 - Provided updates on current enrollment numbers and status and timeline of enrollment application.
 - General comments/questions:
 - a) Seeking rationale for EHS/HS vacancies (K. Liederman shared ratio requirements differ between standard licensing and HS/EHS)

- b) Availability of data that compares the number of total applications to verified applications
 - c) Consideration of time limitations and implications of timeline misalignment between document verification and funding eligibility
 - d) Communication of enrollment matching timeline with parents/families since there is currently no date for an official match.
 - e) Accessibility for non-native English speakers
- V. **Ready Start Network Updates** - D. Toups
 - Provided overview of capacity building/millage updates to date.
 - **Nontraditional Hour Care Report** - Emmy O'Dwyer
- VI. **Subcommittee Reports**
 - **Executive Subcommittee Report** - D. Toups
 - **Action Item:** Vote on City Seats Representative
 - a) On the motion of K. Mehok, seconded by R. Wilcox, with no public comment, the Steering Committee approved R. Wilcox as the City Seats Representative.
 - **Action Item:** Vote on 2023-24 Meeting Dates
 - a) On the motion of K. Mehok, seconded by A. Howlette, with no public comment, the Steering Committee approved the proposed meeting dates for the 2023-24 program year.
 - At 1:38 p.m. several Steering Committee members left due to meeting running over time, and quorum was lost.
 - **Coordinated Enrollment & Coordinated Funding Request Subcommittee Report** - R. Latham
 - Provided updates on CFR Working Group and B-3 Bridge Funding allocations.
 - **Family Engagement Subcommittee Report** - A. Howlette
 - Provided recommendations for engaging parents in a formal working group along with the proposed budget.
- VII. **Working Group Reports**
 - **Strategic Planning Working Group Report** - D. Toups
 - Provided timeline updates.
 - **Workforce Task Force Update** - D. Toups
 - Provided status updates across three areas of focus.
- VIII. **Future Meetings** - D. Toups
 - June 14 named as the next meeting date with approval of 2023-24 meeting dates.
- IX. **Adjournment** - R. Wilcox
 - Meeting adjourned at 1:45 p.m.