

NEW ORLEANS EARLY EDUCATION NETWORK (NOEEN) STEERING COMMITTEE MEETING

July 26, 2023

NOEEN

NEW ORLEANS EARLY
EDUCATION NETWORK



I. CALL TO ORDER



II. ROLL CALL

NOEEN

NEW ORLEANS EARLY
EDUCATION NETWORK



MEMBER

Stacey Barquet
 Maria Blanco
 Vanessa Chavis
 Thelma French
 Dr. Fateama Fulmore
 Dr. Shayla Guidry Hilaire
 Asya Howlette
 Sheraé Hunter
 Rebecca Latham
 Dr. Keith Liederman
 Kate Mehok
 Joy Mitchell
 Melanie Richardson
 Jen Roberts
 Derrick Toups
 Rochelle Wilcox
 Anna Williamson

VACANT
VACANT
VACANT

ENTITY REPRESENTED

Early Care & Education Parent/Caregiver (At Large)
 Early Head Start
 Nonpublic School Early Childhood Development Program (NSECD)
 Early Care & Education Community (At Large)
 NOLA Public Schools (NOLA-PS)
 NOLA Public Schools (NOLA-PS) Exceptional Children Services (Child Find)
 City of New Orleans Mayor's Office
 New Orleans City Council
 Orleans Parish Lead Agency
 Head Start
 Cecil J. Picard LA 4 Early Childhood Program (LA 4)
 Child Care Assistance Program (CCAP)
 Family Child Care Providers (At Large)
 NOEEN Board of Directors
 Orleans Parish Ready Start Network
 City Seats
 Orleans Parish Child Care Resource & Referral Agency

B-3

Early Care & Education Parent/Caregiver (At Large)
Louisiana Department of Health EarlySteps System Point of Entry

- I. **Call to Order** - R. Wilcox
- II. **Roll Call** - R. Wilcox
- III. **Adoption of Previous Minutes** - R. Wilcox
 - **Action Item:** Adoption of Minutes from June 14 Steering Committee Meeting and June 22 Coordinated Enrollment Subcommittee Meeting
- IV. **Membership Update** - D. Toups
 - **Action Item:** Vote on Nomination for Louisiana Department of Health EarlySteps System Point of Entry Representative
- V. **Community Network Updates and Considerations**
 - **Lead Agency** - Allison Cohen
 - **Coordinated Enrollment** - R. Latham
 - **Early Childhood Education Fund Allocation** - D. Toups, J. Roberts
 - **Ready Start Network and Millage Capacity Building** - D. Toups, J. Roberts
- VI. **Subcommittee and Working Group Reports**
 - **Executive Subcommittee** - D. Toups
 - **Action Item:** Vote on Revisions to NOEEN Steering Committee Bylaws
 - **Coordinated Enrollment Subcommittee** - R. Latham
 - **Family Engagement Subcommittee** - A. Howlette
 - **Workforce Task Force** - D. Toups
- VII. **Open Forum**
- VIII. **Adjournment** - R. Wilcox

III. ADOPTION OF PREVIOUS MINUTES

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ADOPTION OF PREVIOUS MINUTES

Motion is to adopt the minutes from June 14 Steering Committee Meeting and June 22 Coordinated Enrollment Subcommittee Meeting.

- Discussion
- Public Comment
- Vote

IV. MEMBERSHIP UPDATE



MEMBER

Stacey Barquet
 Maria Blanco
 Vanessa Chavis
 Thelma French
 Dr. Fateama Fulmore
 Dr. Shayla Guidry Hilaire
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B-3

Early Care & Education Parent/Caregiver (At Large)
Louisiana Department of Health EarlySteps System Point of Entry

MEMBERSHIP UPDATES – VACANCIES

- **Early Care & Education Parent/Caregiver (At Large)**
 - Dr. Maureen Nicol has resigned due to family move. Position now vacant.
 - *This member represents the children, families, and caregivers of the Orleans Parish early care and education sector at large and must be a parent, caregiver, or family member of a child currently enrolled in a publicly-funded early childhood program in Orleans Parish.*
- **Louisiana Department of Health EarlySteps System Point of Entry**
 - Nomination today.
- **B-3**
 - Recommendation to dissolve this seat and update to **Louisiana Early Childhood Education Fund** member to be voted on in bylaws revisions today.
 - *This member represents a community member who advocates for the increased investment in early childhood education through the Louisiana Early Childhood Education Fund and/or is a provider or program partner involved with the administration of seats or services for children enrolled in an early childhood seat funded by the Louisiana Early Childhood Education Fund, also known as the “ECE Fund” or “state match.”*



LOUISIANA DEPARTMENT OF HEALTH EARLYSTEPS SYSTEM POINT OF ENTRY REPRESENTATIVE NOMINATION

Tomorrow Fondal

Regional Coordinator, Regions 1/10, EarlySteps



Tomorrow is a mother of three sons and brings 28 years of experience working in the social service field and nine years of experience working with the 0-3 population. At EarlySteps Tomorrow has served as a Family Service Coordinator, a Family Service Coordinator Supervisor, Community Outreach Specialist, and most importantly a parent of a former EarlySteps baby. She has also worked at the Metropolitan Human Service District LGE Intellectual and Developmental Disability Department to transition EarlySteps babies to the Office of Community Developmental Disabilities so they could continue to receive their services after age three. Tomorrow has a bachelor's degree in biology from Dillard and a master's degree in social work from Southern University at New Orleans. She genuinely believes that it is an honor and privilege to be able to serve others.



VOTE ON NOMINATION FOR LOUISIANA DEPARTMENT OF HEALTH EARLYSTEPS SYSTEM POINT OF ENTRY REPRESENTATIVE

- Discussion
- Public Comment
- Vote
 - Motion is to approve the nomination of **Tomorrow Fondal** to the **Louisiana Department of Health EarlySteps System Point of Entry** seat on the NOEEN Steering Committee.

V. COMMUNITY NETWORK UPDATES + CONSIDERATIONS



COMMUNITY NETWORK LEAD AGENCY UPDATES



COMMUNITY NETWORK LEAD AGENCY UPDATES

- **NOEEN Office Hours**
 - August 3 , 11:30 a.m. to 12:30 p.m.
 - August 10 (TS GOLD® Support), 11:30 a.m. to 12:30 p.m.
- **NOEEN Convening**
 - First week in September - more details to come!
- **Provider Calendar** ([link](#))
 - NOEEN Office Hours
 - Compliance Timelines (including TS GOLD® and Child Count)
 - NOLA-PS/LDOE events for providers
 - Special Events/Development opportunities
- **Authentic Compliance > TS GOLD® Support Planning**



COMMUNITY NETWORK LEAD AGENCY UPDATES – ACCOUNTABILITY SYSTEMS

GOLD® Support (SY 23-24)

- 3 Months Out - Data Hygiene + Initial Setup
 - **Guiding Questions:**
 - Do all sites have access to Teaching Strategies?
 - Are all current classrooms active in Teaching Strategies?
 - Are teachers completing preliminary levels?
- 2 Months Out - Data Review & Action Planning
 - **Guiding Questions:**
 - Classroom documentation status?
 - Tiered plan to support?

ACCOUNTABILITY SYSTEM UPDATES – TS GOLD® Support (SY 23-24)

GOLD® Support (SY 23-24)

- 1 Month Out - Email & Phone Outreach
 - Assessment Status; Checkpoint Finalization

Resources for Sites:

- [August 10](#) - TS GOLD® Office Hours
 - Data Hygiene; Initial Setup
- [August 16](#) - GOLD® Update Webinar: Back To School
 - For CNLAs & Gold Administrators
- TS GOLD® [Resources Dashboard](#)
 - includes most relevant 1-pagers, webinars, contacts

COMMUNITY NETWORK LEAD AGENCY UPDATES

Discussion

- Are site-level staff more likely to attend in-person/virtual support hours OR access a webinar independently?
- NOEEN Provider Calendar:
 - Are there additional events that should be added?
 - Are there additional stakeholders who would benefit from access?

COORDINATED OBSERVATION (CLASS) UPDATES

- **Hiring of PK-3 Certified Observers**
 - Hired two new PK-3 observers; total of 17 observers
- **CLASS Reboot for Contracted Observers**
 - August 9 Brunch & Welcome Back
- **PK to PK-3 CLASS Tool Transition Training**
 - Self-Observers & Contracted Observers are taking a transition training, recertifying, and completing advanced calibrations
 - NOEEN is offering four CLASS 2nd Edition Overview for Educators to the network
- **Fall 2023 Observations**
 - Classroom Configuration requests sent week of July 24
 - Observations projected to start August 28
- **NOEEN Scheduler Website Updates**
 - This year we have added: Observer Certification Tracker, Configuration Updates, Educator Employment Tracking; In Progress: Score/Double Code Trend Tracking

COORDINATED ENROLLMENT UPDATES



2023 EARLY CHILDHOOD ENROLLMENT TIMELINE

March 2023

3/10: Early Childhood Main Round Application Closed

3/17: Last day to submit EC documents for verification

3/23: Data exported from Avela for integration to Salesforce for the match

Ongoing: Verification of applicants that applied by the 3/10 application deadline

April 2023

4/19: BESE voted on NSECD and LA4 funding allocations

4/21: NOLA-PS updated 10/1 targets, as needed, based on BESE approvals

4/21: EC Waitlists were archived.

4/19: EC enrollment application re-opened for 23-24 SY for families to apply & submit documents (placements for these families will happen after MR results)

May/June 2023

5/30: Main Round Results Shared; family sessions continue weekly

6/12: Verified families, not included in the match will be added to waitlists

6/21: *1st Round of WL offers begin; Open Enrollment (ongoing)

July 2023

July: Plan for ECEF (State Match) funded seats

Mid July: Data synch rosters and capacity tables between Salesforce and Avela weekly on Mondays/Tuesdays

End of July: Waitlist offers made in bulk up to program capacity for all funding sources post data synch on Wednesday/Thursdays

Waitlist offers and Open Enrollment continues for the 2023-2024 SY

**Weekly offers since 6/21 have been manually and individually managed for over 550 waitlists (waitlists are by program/grade/funding source) to ensure no program overenrolls. Once we have accurate capacities we will know the exact number of active students and seats available. This will allow us to trigger bulk offers up to capacity for all programs, all funding sources much faster than the current process.*



2023 EARLY CHILDHOOD WAITLIST OFFERS TIMELINE

Below is the waitlist offer schedule until we fully integrate data between Avela and Salesforce.

Waitlist Offer Schedule	Waitlist Related Actions
Wednesdays and/or Thursdays	<ul style="list-style-type: none">• Offers extended to waitlisted families in Avela• Families receive notification of offers by email or text message to accept/decline in Avela
Fridays/Saturdays/Sundays	<ul style="list-style-type: none">• Families receive follow up communications (phone call, email, text msgs) to accept/decline offers before they expire on Monday at 8am
Monday (8 am)	<ul style="list-style-type: none">• All outstanding offers expire (revoked status in Avela)
Monday after 8 am (& Tues./Wed., if needed)	<ul style="list-style-type: none">• Salesforce updated with rosters and capacity tables• Avela receives updated seat availability data & student discharges, and updates are made for applicants' EPC scores and waitlisted eligible school choices
Wednesdays (& Thurs., if needed)	<ul style="list-style-type: none">• *Weekly cycle repeats and waitlist offers made to families again• Any offers made, accepted or declined outside this schedule must be manually entered into Salesforce and are not part of any data synch process

**NOLA-PS anticipates making the 1st round of bulk waitlist offers up to program capacity the week of July 24.*



SEAT ALLOCATIONS ACCORDING TO 10/1 TARGETS SET IN SALESFORCE

May 1, 2023

Funding Source	Total Allocation	Infant	1Yr	2Yr	3Yr	PK-4
		Total Seats	Total Seats	Total Seats	Total Seats	Total Seats
City Seats & ECEF	400	40	84	127	149	
B-3	420	58	110	112	140	
EHS	741	79	273	389		
HS	1,472				757	693
NSECD	379				9	370
LA4	1,381					1,381
Total	4,793	177	467	628	1,055	2,444

July 24, 2023

Funding Source	Total Allocation	Infant	1Yr	2Yr	3Yr	PK-4
		Total Seats	Total Seats	Total Seats	Total Seats	Total Seats
City Seats	1,000	140	190	287	381	
ECEF	710*	-	-	-	-	
B-3 Bridge	54*	-	-	-	-	
EHS	701*	71	278	352		
HS	1,044*				560	484
NSECD	415				73	342
LA4	1,304					1,304
Total	5,228	211	468	639	1,014	2,130

*Final target approval pending EHS, HS, and ECEF updates, including verification of children eligible for B-3 Bridge and ECEF seats.

COORDINATED ENROLLMENT – FAMILY RESOURCES

New family resource guides were added to the [Birth-4 Years webpage](#) on the [enrollnolaps.com](#) website to help families understand placement results, register at schools/centers and manage their waitlist choices.



BIRTH-4 Years

[Apply now for your Early Childhood seat.](#)

If you want to check your placement results, they are available on your [EC Application Message Dashboard](#). View our help guides below to understand results and enroll at your accepted school or center.

- [Early Childhood Placement Guide](#)
- [School/Center Registration Directions & Welcome Messages](#)
 - [Early Learning Centers](#)
 - [Charter & Private Schools](#)
 - [Early Head Start & Head Start Programs](#)
- [Waitlists](#)
 - [Waitlist Schedule](#)
 - [Questions About Waitlists](#)
 - [Managing Waitlist Choices](#)
 - [Managing Waitlist Offers](#)

[Log in to view your placement results, next steps, and waitlisted schools \(if applicable\).](#)

[APPLY TODAY](#)

EARLY CHILDHOOD EDUCATION FUND ALLOCATION

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EARLY CHILDHOOD EDUCATION FUND ALLOCATION

- On June 13, BESE approved a \$21.4M allocation from the Early Childhood Education Fund to Orleans Parish for July 1, 2023 through June 30, 2024. This constitutes a **full dollar-for-dollar match**.
- At least 70% of ECEF dollars must be spent on seats.
 - **Planned Seat Budget** = \$17,033,890 (79%)
 - **400** = Augmentation of Current City Seats Rates for Eligible Children
 - **710** = New Seats
 - **1,764** = Total Local Seats (City Seats + State Match + B-3 Bridge)
 - **Planned Quality Budget** = \$4,416,029 (21%)
- Planning document submitted to LDOE Friday, July 21. Once approved by LDOE and verification infrastructure is enhanced, Agenda for Children as operator will equitably allocate seats, taking into account NOEEN allocation priorities, site capacity, and verification status.

EARLY CHILDHOOD EDUCATION FUND VERIFICATION PROCESS

- Seats funded by the Early Childhood Education Fund have more stringent eligibility requirements than City Seats (equivalent to CCAP).
- Agenda for Children and NOLA-PS working together to enhance verification infrastructure which includes:
 - Increasing short-term verification capacity
 - Developing verification “double check” to ensure compliance with state requirements and to avoid second Corrective Action Plan
 - Developing new/updated resources related to new eligibility requirements for SEAs and possibly site leaders



EARLY CHILDHOOD EDUCATION FUND – SEATS BUDGET DRAFT

Line Item	# of Children	Rate	Total	Notes
Augment City Seats Rates for 3 Year Olds	156	\$3,000	\$468,000	Augment rate for up to 156 existing, eligible three year olds in up to 42 City Seats sites by \$3,000, effectively increasing the total rate to \$15,000, to be paid from August 1, 2023 through June 30, 2024. We project roughly 40% of the 1,000 children currently enrolled in City Seats will meet state match eligibility.
Augment City Seats Rates for Infants, One Year Olds, and Two Year Olds	244	\$13,000	\$3,172,000	Augment rate for up to 244 existing, eligible infants, one year olds, and two year olds in up to 42 City Seats sites by \$13,000, effectively increasing the total rate to \$25,000, to be paid from August 1, 2023 through June 30, 2024. We project roughly 40% of the 1,000 children currently enrolled in City Seats will meet state match eligibility.
New Seats for Children of Early Childhood Educators	60	-	\$643,890	Fund up to 60 seats for the children of eligible Orleans Parish early childhood educators to match CCAP rates (\$17,680 for infants, \$10,920 for 1s and 2s, and \$8,190 for 3s), to be paid from August 1, 2023 through June 30, 2024.
New Seats for New Three Year Olds	350	\$15,000	\$5,250,000	Fund up to 350 new seats for eligible three year olds at a rate of \$15,000 at up to 42 City Seats sites to be paid from August 1, 2023 through June 30, 2024.
New Seats for New Infants, One Year Olds, and Two Year Olds	300	\$25,000	\$7,500,000	Fund up to 300 new seats for eligible infants, one year olds, and two year olds at a rate of \$25,000 at up to 42 City Seats sites to be paid from August 1, 2023 through June 30, 2024.

EARLY CHILDHOOD EDUCATION FUND – QUALITY BUDGET DRAFT

Line Item	Total	Notes
Admin Cost	\$ 407,029.00	Agenda for Children administrative fee (9% of quality budget) to cover salary, fringe, and benefits for associated program staff working on quality and enhancement initiatives.
Coaching PD	\$ 28,000.00	Cost to support 14 Agenda for Children early care and education specialists (coaches) to attend either the annual NAEYC or Frog Street conference at \$2,000 per conference per person, to include conference registration, travel, lodging, and per diem.
Coaching to Improve Quality	\$ 550,000.00	Salary, fringe, and benefits for Agenda for Children early care and education specialists (coaches) working with 42 City Seats program partners.
Conference Attendance - Enrollment Support	\$ 16,000.00	Cost to support 8 Agenda for Children program staff to attend the National Head Start Conference, ChildPlus Scrambler, and ChildPlus Software Conference at \$2,000 per conference per person, to include conference registration, travel, lodging, and per diem.
Conference Attendance - Program Partners	\$ 100,000.00	Scholarships of \$1,000 for up to 100 early childhood teachers to attend NAEYC or other national early childhood conference, to include conference registration and per diem.
Data Contract - Tulane University	\$ 60,000.00	Contract with Tulane University to support the collection, analysis, and distribution of data related to tracking program quality.
Developmental Screenings and Wraparound Service Reserve	\$ 200,000.00	Professional development and direct support in administering developmental screenings (ASQ:SE-2 and ASQ-3) for parents and early learning providers. Wraparound support service reserve to support emergent screenings and needs of children enrolled in ECEF seats.

EARLY CHILDHOOD EDUCATION FUND – QUALITY BUDGET DRAFT

Line Item	Total	Notes
ECHO Fund - Early Childhood Administrators	\$ 210,000.00	ECHO Fund grants of \$5,000 each for up to 42 City Seats program partners to support program administrators and instructional support staff.
ECHO Fund - Program Quality	\$ 500,000.00	ECHO Fund grants for Orleans Parish programs to support increasing site-specific program quality initiatives.
ECHO Fund Software	\$ 25,000.00	Start-up and annual license payment for software to manage Early Childhood Opportunity Fund grant applications.
Enhancement Grants for City Seats Program Partners	\$ 850,000.00	Spring grants of roughly \$20,000 to each of 42 City Seats program partners. Final amounts will vary based on the number of classrooms and children served by each program.
Enrollment Verification Support	\$ 200,000.00	Salary, fringe, and benefits for staff to manage enrollment verification for state match seats.
Indoor Learning Environment Enhancement Opportunity (ILEEO) - Program Staff	\$ 215,000.00	Salary, fringe, and benefits for program staff for project management for implementation of ILEEO program.
Indoor Learning Environment Enhancement Opportunity (ILEEO) - Direct Payments	\$ 300,000.00	Program costs associated with providing professional development on curriculum, physical environment, and learning materials as well as technical assistance on ordering materials at up to \$1,000 per classroom for roughly 300 classrooms.
Community Partner Early Learning Experiences and Resources	\$ 355,000.00	We will develop partnerships with new community organizations to provide enrichment support on site at early learning programs to increase quality. These will include experiential learning, literacy, and other opportunities aligned with high-quality early care and education best practice.
Model Classroom and Professional Development Space	\$ 250,000.00	Costs associated with furnishing and creating a model classroom and professional development space to increase access to high-quality observations and professional development for Orleans Parish early educators, in conjunction with ILEEO program.
Program Leader Financial Professional Development	\$ 150,000.00	Contract for technical assistance to provide financial sustainability training for child care providers in conjunction with increased seat rates.

EARLY CHILDHOOD EDUCATION FUND

Discussion

- What responses do folks have to seat allocations?
- What responses do folks have to quality budget?
- How can we leverage site leaders to support with verification process?

READY START NETWORK + MILLAGE CAPACITY BUILDING

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READY START NETWORK + MILLAGE CAPACITY BUILDING UPDATES – WORKFORCE

- **Early Educator Media Campaign**
 - “Made Possible By...” filming complete; drafts of creative assets shared
 - Digital and print media placements to appear Fall 2023 and Spring 2024
- **NSNO Early Childhood Job Board**
 - 50 sites have shared profiled information; other sites should [submit information](#) ASAP
 - ~20 jobs have been posted and ~100 resumes have been shared
- **\$2.4M City Wage Enhancement**
 - Up to \$2,250 (up to three payments of \$750) to Type III lead and assistant teachers verified through four windows
- **ECHO Fund Workforce Pitch Competition**
 - 7 finalists to present workforce ideas at live, in-person pitch competition on August 3 at 6 p.m. at Southern University of New Orleans during 4PXP Early Learning Conference
- **Recruitment Listening Sessions**
 - Beloved to conduct recruitment listening sessions with audiences of interest



**80% OF A CHILD'S BRAIN
IS DEVELOPED WITHIN
THE FIRST 3 YEARS.**

EarlyChildhoodJobs.com



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BY MS TERESA.**

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FREE JOB TRAINING

READY START NETWORK + MILLAGE CAPACITY BUILDING

Discussion

- Have providers utilized job board? How can we share more broadly?
- For wage enhancement, how can we most efficiently verify employment?

READY START NETWORK + MILLAGE CAPACITY BUILDING UPDATES – EXPANSION

- **Director, Facilities Expansion, Planning, & Support**
 - Nick Kindel hired by Agenda for Children began work
- **Facilities Funding**
 - Meetings with NORA, TRF, and LIIF to explore partnerships
- **Facilities Modules**
 - Early Learning Matters has begun work to develop series of asynchronous facilities modules and will involve Nick Kindel and Kristyna Jones

READY START NETWORK + MILLAGE CAPACITY BUILDING UPDATES – ENROLLMENT

NOLA-PS is working with the Coordinated Enrollment Subcommittee and other stakeholders to:

- Improve the coordinating funding request (CFR) process
 - selected Foundant as new application and evaluation software to make the CFR more responsive to program requests and the needs of applicants participating
 - currently revising application and rubric
- Examine the matching process to implement improvements that will allow for faster release of placements results after the application deadline

READY START NETWORK + MILLAGE CAPACITY BUILDING UPDATES – WRAPAROUND SUPPORTS

- **Children’s Hospital and Thrive Kids**
 - Partnership to provide wraparound support services to City Seats children that includes connections to full-time care team of 8 social workers, nurses, early interventionists, speech language pathologists, and a pediatrician
- **Back to School Boogaloo**
- **Early Childhood Supports and Services (ECSS)**
 - AnLar creating support and service maps for children with (suspected) disabilities

READY START NETWORK + MILLAGE CAPACITY BUILDING UPDATES – ACCOUNTABILITY

- **Power Coalition Partnership**
 - New Partnership to canvas neighborhoods and socialize millage updates with voters and families
 - Power Coalition to present at August 23 Steering Committee meeting
- **NOEEN Website**
 - GoodWork Marketing to build new, stand-alone NOEEN website
 - Currently collecting new stock photography at three local sites

READY START NETWORK + MILLAGE CAPACITY BUILDING

Discussion

- What components or resources should we include on NOEEN website?

VI. SUBCOMMITTEE + WORKING GROUP REPORTS



EXECUTIVE SUBCOMMITTEE



REVISIONS TO NOEEN STEERING COMMITTEE BYLAWS

General

- Clarifies language and ensures consistency throughout document

Article I, Section 1 - Purpose and Duties

- Simplifies history and adds information around roles related to millage and NOEEN nonprofit corporation; consolidates Sections 1-3 into Section 1

Article II, Section 1 - Steering Committee Composition

- Removes B-3 member, adds Louisiana Early Childhood Education Fund member

Article II, Section 9 - Subcommittees

- Simplifies title of Coordinated Enrollment Subcommittee

Article III - Meetings

- Removes compliance with Louisiana Open Meetings Law; maintains public meeting best practice while reducing administrative burdens

Article IV - Voting

- Allows for proxies to count toward quorum and to vote, with the exception of a majority of proxies

VOTE ON REVISIONS TO NOEEN STEERING COMMITTEE BYLAWS

- Discussion
- Public Comment
- Vote
 - Motion is to approve the proposed revisions to the NOEEN Steering Committee bylaws.

Representative	Appointment Type	Term Start	Current Term Ending	Term Limit Maximum
Joy Mitchell	<i>Term</i>	September 26, 2017	September 26, 2023	September 26, 2026
Kate Mehok	<i>Term</i>	August 4, 2015	August 4, 2024	August 4, 2024
Maria Blanco	<i>Term</i>	August 4, 2015	August 4, 2024	August 4, 2024
Dr. Keith Liederman	<i>Term</i>	August 4, 2015	August 4, 2024	August 4, 2024
Thelma French	<i>Term</i>	August 4, 2015	August 4, 2024	August 4, 2024
Melanie Richardson	<i>Term</i>	October 12, 2022	October 12, 2025	October 12, 2031
Vanessa J. Chavis	<i>Term</i>	November 9, 2022	November 9, 2025	November 9, 2031
Stacey Barquet	<i>Term</i>	January 18, 2023	January 18, 2026	January 18, 2032
Rochelle Wilcox	<i>Term</i>	May 10, 2023	May 10, 2026	May 10, 2032
Jen Roberts	<i>Static</i>	June 5, 2019	N/A	N/A
Derrick Toups	<i>Static, Non-Voting</i>	November 10, 2021	N/A	N/A
Dr. Fateama Fulmore	<i>Static</i>	November 13, 2021	N/A	N/A
Anna Williamson	<i>Static</i>	October 12, 2022	N/A	N/A
Rebecca Latham	<i>Static, Non-Voting</i>	October 12, 2022	N/A	N/A
Dr. Shayla Guidry Hilaire	<i>Static</i>	October 12, 2022	N/A	N/A
Asya Howlette	<i>Static</i>	December 7, 2022	N/A	N/A
Sheraé Hunter	<i>Static</i>	March 8, 2023	N/A	N/A

COORDINATED ENROLLMENT SUBCOMMITTEE



COORDINATED FUNDING REQUEST (CFR) UPDATES

Based on feedback received from early childhood program partners on last year's CFR process, we have vetted multiple RFP software companies and have selected **Foundant**.

Process improvements that will be addressed in the new system:

- Individual user accounts
- Real-time tech support
- Includes “auto save” function for application
- Ability to save information over time (will create a program/center profile)
- Increased transparency of the application and evaluation process
- Easy data tracking
- Cost-effective one-stop-shop program that will house application, evaluation and scoring (for CFR and future grant proposals)
- Conditional logic/formatting that will enable users to only see/complete questions that correlate to funding type applicant is interested in

ENROLLMENT SUBCOMMITTEE PROPOSED CFR TIMELINE

Date	Activity
July	Purchase new RFP software (Foundant)
August	Enrollment POC office hours to provide CFR process and content feedback; Foundant information transfer from current application system (~5 weeks)
August 14	Draft of application and rubric content emailed to Enrollment Subcommittee (feedback due before meeting on 8/21)
August 21	Subcommittee meeting (present final draft of CFR application and rubric content incorporating committee members feedback)
August 23	Steering Committee reviews CFR process/content from Enrollment Subcommittee
September 7-14	Load final CFR content to Foundant and Test application
September 18-21	Centers/School Users and Evaluation Team trained on new software
September 28	CFR Orientation/Office Hours



ENROLLMENT SUBCOMMITTEE PROPOSED CFR TIMELINE

Date	Activity
October 5	Launch application
October 9 - November 15	Application review and scoring; conduct site visits (new sites only)
October 11	CFR Office Hours
October 18	CFR Office Hours
November 6	Close application
November 7-30	Evaluation team provide allocation recommendations for Enrollment Subcommittee review and finalization before Steering Committee vote
December 6	Final recommendations due to Steering Committee

ENROLLMENT SUBCOMMITTEE PROPOSED SY 24-25 ENROLLMENT TIMELINE

January 2024	February 2024	March 2024	April 2024
<ul style="list-style-type: none">• Early Childhood Main Round Application Opens (0-4 Years)• Family Application Support Sessions• EC Eligibility Verification	<ul style="list-style-type: none">• Family Application Support Sessions• EC Eligibility Verification	<ul style="list-style-type: none">• Early Childhood Main Round Application Closes (0-4 Years)• Documents reviewed and verified, if possible, for all main round application• Match Data Preparations Begin• Application remains open for Open Enrollment	<ul style="list-style-type: none">• BESE Seat Allocations finalized• Preliminary Rosters Shared• Main Round Placement Results Released & Initial WL are generated• All applicants verified post main round added to WL• WL offers begin



AUGUST ENROLLMENT SUBCOMMITTEE MEETING

The Enrollment Subcommittee will meet on August 21 at Agenda for Children from 9-10 a.m. to finalize the draft CFR timeline, application questions, and corresponding evaluation criteria to present to the Steering Committee on August 23 for review and discussion.

FAMILY ENGAGEMENT SUBCOMMITTEE



NEXT STEPS

- Shifting gears
 - Originally a plan was decided that included funding that had not been allocated. I would like to propose that we do not create more positions but instead to directly engage the existing groups.
 - OYF can do the outreach to these groups to share headlines of the work being done and to gather needs and opportunities to share with this group.
- Feedback
 - Does this align with the original intention? Will this still meet the need?
- Next Steps
 - Collect contact info for parent groups.
 - Create survey and give up dates.



WORKFORCE TASK FORCE



WORKFORCE TASK FORCE



- T. French, J. Roberts, and D. Toups presented at Region VI Head Start Conference.
- As of July 2023, Orleans Parish Workforce Taskforce Playbook:
 - 2 of 22 strategies complete
 - 14 of 22 strategies in progress
 - 6 of 22 strategies not yet begun



VII. OPEN FORUM



FUTURE MEETINGS



FUTURE MEETINGS

Date	Time	Venue
August 23	9-11 a.m.	NOLA-PS
September 20	9-11 a.m.	Clover
October 18	9-11 a.m.	Joe W. Brown Park Recreation Center
November 15	4-6 p.m.	Wilcox Academy at Southern University at New Orleans
December 6	9-11 a.m.	NOLA-PS



VIII. ADJOURNMENT

