

ECHO FACILITIES EMERGENCY FUND PILOT EVALUATION RUBRIC

	EXEMPLARY	SATISFACTORY	INADEQUATE
PROVIDER ELIGIBILITY	The applicant meets the minimum eligibility requirements of provider type, location, and good standing with ECHO requirements.		The applicant does not meet the minimum eligibility requirements of provider type, location, and good standing with ECHO requirements.
ALIGNMENT WITH GRANT PURPOSE	The applicant is requesting funds to cover expenses related to a qualifying emergency as described in the grant parameters.	The applicant is not requesting funds to cover expenses related to a qualifying emergency as described in the grant parameters, but their circumstances align with the spirit of the grant.	The applicant is requesting funds that in no way align with the grant's purpose as described.
PLANNED EXPENSE ALLOWABILITY	The applicant proposes a budget that consists entirely of allowable expenses in accordance with the grant guidelines. All planned expenses are well-justified, necessary, and directly related to the grant's objectives.	The applicant includes some allowable expenses in their proposal, but there are also unallowable or questionable expenses, with some expenses lacking clear justification. The applicant may need to revise and clarify certain expenses.	The majority of the request is for items that are clearly unallowable or prohibited by the grant guidelines. There is a lack of justification or explanation for the inclusion of these expenses.
FULL AND COMPLETE INFORMATION PROVIDED	Applications at this level not only meet but exceed the application requirements, going above and beyond the minimum criteria. The application is impeccably organized, error-free, and includes all required documents and information. The applicant's attention to detail and presentation enhance the overall quality of the application.	The request meet the basic application requirements as outlined in the grant guidelines. The application includes all necessary documents and information in a well-structured manner. While the application is complete, it may lack some finesse or polish.	Applications at this level do not meet or only partially meet the specified application requirements. The application is missing critical documents, contains errors, or lacks necessary details. There is a lack of clarity or organization in the application, making it challenging to evaluate.